

Minutes

Governance, Risk and Best Value Committee

10.00am, Tuesday, 14 January 2020

Present

Councillors Mowat (Convener), Bird, Jim Campbell, Child, Doggart, Gloyer, Main, Munn, Munro, Staniforth and Work.

1. Minute

Decision

To approve the minute of the Governance, Risk and Best Value Committee of 3 December 2019 as a correct record.

2. Outstanding Actions

Details were provided on the outstanding actions arising from decisions taken by the Committee.

Decision

1) To agree to close the following Actions:

Action 12(2) - City of Edinburgh Council – 2018/19 Annual Audit Report to the Council and the Controller of Audit

Action 15 – Internal Audit Update Report: 1 April to 31 October 2019

2) To otherwise note the outstanding actions

(Reference – Outstanding Actions 14 January 2020, submitted.)

3. Work Programme

Decision

To note the Work Programme.

(Reference – Governance, Risk and Best Value Committee Work Programme 14 January 2020, submitted.)

4. Business Bulletin

Decision

To note the Business Bulletin.

(Reference – Governance, Risk and Best Value Committee Business Bulletin 14 January 2020, submitted.)

5. Edinburgh International Conference Centre Annual Update - referral from the Housing, Homelessness and Fair Work Committee

The Housing, Homelessness and Fair Work Committee had referred an update report from the Edinburgh International Conference Centre (EICC) on performance in the financial year 2018/19 to the Governance, Risk and Best Value Committee for information.

Decision

- 1) To note the report.
- 2) To record the Committee's thanks to the EICC.

(References – Housing, Homelessness and Fair Work Committee, 31 October 2019 (item 13); report by the Chief Executive, submitted.)

6. 2018/19 Annual Audit Report and External Audit Review of Internal Financial Controls – progress update

Committee were apprised of progress in taking forward the agreed management actions contained within the Council's Annual Audit Report and review of the internal financial control framework.

Decision

- 1) To note the progress made to date in addressing the management actions contained within the Annual Audit Report and review of the Council's internal control framework.
- 2) To note that a further update on longer-term actions would be provided to the Committee's meeting in June 2020.

(References – Governance, Risk and Best Value Committee, 3 December 2019 (item 8); report by the Chief Executive and the Executive Director of Resources, submitted.)

7. Revenue Monitoring 2019/20 – Half Year Report – referral from the Finance and Resources Committee

The Finance and Resources Committee had referred a report which set out the projected overall six-month position for the Council's 2019/20 revenue expenditure budget based on analysis of actual expenditure and income to the end of August 2019. Information was also submitted providing an analysis of underlying pressures and progress in realising savings associated with both approved and mitigating budget measures.

Decision

To note the report.

(References – Finance and Resources Committee, 6 December 2019; referral from the Finance and Resources Committee, submitted.)

8. Half Year Capital Monitoring 2019/20 Position – referral from the Finance and Resources Committee

On 6 December 2019, the Finance and Resources Committee considered a report setting out the overall position of the Council's capital budget at the half year position (based on month five data) and the projected outturn for the year.

Decision

- 1) To note the report.
- 2) To agree that details would be circulated about the impact of South Edinburgh Primary School on the accounts and the reason for the omission.

(References – Finance and Resources Committee, 6 December 2019; referral from the Finance and Resources Committee, submitted.)

9. Annual Assurance Schedule – Communities and Families

The Communities and Families Directorate Annual Assurance Schedule was submitted for scrutiny.

Decision

- 1) To note the Community and Families directorate annual assurance schedule.
- 2) To agree that an update would be provided on the Education, Children and Families Committee Business Bulletin, including a link to the full report.

(Reference – report by the Executive Director for Communities and Families, submitted.)

10. Council Companies - Edinburgh Leisure Annual Report 2018/19

The annual report on Edinburgh Leisure's performance for 2018/19, prepared as a requirement of the Services and Funding Agreement, was presented.

Decision

- 1) To note the performance of Edinburgh Leisure during 2018/19.
- 2) To agree that the full accounts should be submitted to the Governance, Risk and Best Value Committee and that the Convener would liaise with the Convener of the Culture and Communities Committee regarding the reporting timeline.

(Reference – report by the Executive Director for Communities and Families, submitted.)

Declaration of Interests

Councillor Staniforth declared a non-financial interest in this item as a director of Edinburgh Leisure, left the room and took no part in the discussion.

11. Place Directorate – Internal Audit Action Update – referral from the Transport and Environment Committee

An update was provided following Internal Audit's annual opinion for the City of Edinburgh Council for the financial year ended 31 March 2019 and the outcomes of Internal Audits completed at the end of the 2018/19 Internal Audit Plan which had either a Council-wide finding and were applicable to all Directorates or were specific to the Place Directorate.

Decision

- 1) To note the report.
- 2) To agree that a note would be circulated providing an update on implementation dates.

(References – Transport and Environment Committee, 5 December 2019; report by the Executive Director of Place, submitted.)